



## Minutes of Meeting

Date : 4th June 2020  
Location: Online  
Start Time: 13:30 Hrs  
Finish Time: 14:30 Hrs

Next Meeting: TBD  
Location: TBD  
Start Time:  
Finish Time:

### ATTENDEES

There were a total of 61 attendees at the online meeting this was made up of seven panelists, and 54 SAPC members, the panelists were as follows  
Peter Cunnion - SAPC Chair (PC)  
Gareth Burrows - SAPC Vice Chair (GB)  
Mike Simpson - SAPC Secretary (MS)  
William Devoto - SAPC Treasurer (WD)  
Hisham Zebian - IADC Regional VP (HZ)  
Gary Castell - Meeting Facilliator (GC)  
Joachim Van Der Meulen - Assistant Facilliator (JM)

No	MINUTE	Video & Slide Reference
1	<p><b>Opening</b> GC opened the meeting and introduced the panellists, before handing over to JM, who explained the functionality of the Zoom meeting to the audience</p> <p>PC advised of the meeting format and the agenda, before allowing the meeting to progress</p>	<p>0 - 9 Minutes</p> <p>Slides 1 - 3</p>
2	<p><b>SAPC Finance</b></p> <p>WD explained the financial position of the chapter highlighting golf tournament costs, membership fees and charity donations for the years 2019, and projected 2020</p>	<p>09:00 - 13:00 Minutes</p> <p>Slides 4 - 6</p>
3	<p><b>SAPC Workgroups</b></p> <p>Gareth Burrows provided an update on the various chapter work groups, these were</p> <p>Charity HR HSE Contracts</p> <p>In addition it was advised that the Supply Chain Work Group is paused for now, and the contacts for the work group leaders was also provided to the group</p>	<p>13:00 - 24:00 Minutes</p> <p>Slides 7 - 17</p>
4	<p><b>SAPC Membership</b></p> <p>MS Provided an update of SAPC membership, highlighting the historical membership numbers from 2013 - 2020, a breakdown of the 2020 membership between new and renewed members, drilling and service companies, as well as highlighting that some companies who have still to pay membership fee invoices</p>	<p>24:00 - 27:00 Minutes</p> <p>Slides 18 - 19</p>
5	<p><b>Annual Golf Tournament</b></p> <p>PC provided an outline regarding the golf tournament postponement in March and also advised of the proposed new dates which are the 21st and 22nd of October</p> <p>He also advised that the ability to deliver the tournament on these dates would be reviewed, with the membership being advised if any further alterations were required</p>	<p>28:00 - 34:00 Minutes</p> <p>No Slides Used</p>
6	<p><b>IADC Update</b></p> <p>HZ provided an update on IADC Corporate, this focussed upon COVID, where web links were provided that can be found in the slide pack, and information relating to accreditation and conferences</p> <p>He also advised of ongoing and future activates, as well as highlighting the middle east conferences, locations and dates</p>	<p>34:00 - 55:00 Minutes</p> <p>Slides 21 - 24</p>
7	<p><b>Guest Speaker - Bill Ryan - Maersk Training, Crew Well Being</b></p> <p>Bill provided a slide presentation that related to the issue of extended hitches that are being brought upon us due to the COVID - 19 Crisis, further information can be obtained from Maersk Training in Dubai, or by contacting Bill Ryan directly WJR008@maersktraining.com</p>	<p>45:00 - 43:00 Minutes</p> <p>Slides 25 - 39</p>
8	<p><b>Wrap Up</b></p> <p>PC then closed the meeting with various notes of thanks, and looked forward to our next meeting in Q3</p>	For Information
9	<b>Meeting Closed</b>	