



Southern Arabian Peninsula Chapter

Minutes of Meeting

Date: 27-Nov-13

Location: Emirates Golf Club, Dubai

Start Time: 09:00 hrs

Finish Time: 12:15 hrs

Next Meeting: 20-Feb-14

Location: Emirates Golf Club

Start Time: 09:00 hrs

Finish Time: 14:00 hrs

ATTENDEES

	NAME	COMPANY		NAME	COMPANY
1	Therald Martin	Noble International	12	Steen Gudmann	Maersk Oil Qatar
2	Ian Anderson	Lamprell Energy Ltd	13	Ralph John	Bluhull Marine Ltd.
3	Manoj Raghavan	KCA Deutag Drilling	14	Mervyn Everett	Hilong Drill Pipe
4	Mike Simpson	Cansco Well Control	15	Mogens Thyssen	Ferguson Middle East
5	Rick LeMonnier	Safar Oilfield	16	Chris Reid	Hilong Drill Pipe
6	Dalia Kabrite	GE - Oil & Gas	17	Penny LeBaron	Cansco Well Control
7	Clement Mascarenhas	Selective Marine Services	18	Hani El Kurd	Lamprell Energy
8	Bobby Stevens	Steven Supply Int.	19	John Frankish	Saxon
9	Joseph Maxwell	Total Safety	20	Mike Edmondson	UGER / NDSC
10	Glenn White	Rowan	21	Neville Bryan	Safar Oil
11	Nigel Meany	Odfjell Drilling	22	Juan Hetznanadez	Helmerich & Payne

MEETING SPONSORED BY:



AGENDA ITEM	MINUTE	ACTION
1	<p>Opening Meeting opened by Therald Martin (TM) - Chairman</p> <p><i>TM thanked all members for their participation in the 2013 chapter meetings and requested their continued support in reaching our SAPC objectives for 2014.</i></p>	None
2	<p>SAPC Review of the Meeting Minutes from August 22, 2013 Mike Simpson (MS) presented the minutes from the meeting held on August 22, 2013 to identify any items remaining open. Items remaining open include:</p> <p><i>MR to finalise the formal registration of the SAPC Chapter in the UAE. Laws are expected to change on the procedure in Early 2014. MR to provide an update during the 20th February 2014 meeting.</i></p> <p><i>At the August 22nd meeting, Dave Geer (DG) updated the Members on the IADC KSA Project (workforce competency). This project was scheduled for launch by the end of September 2013 and aims to be the leading industry resource for Member's Competency objectives.</i></p> <p><i>Rick LeMonnier (RL) to revise the signing authority on the bank account and review new banking options to reduce fees currently paid in service charges.</i></p> <p><i>SAPC IADC Golf Tournament is set for March 19-20, 2014. Dave Geer (DG) to make a request from IADC HQ to have a representative from HQ attend the event.</i></p>	<p>MR to review legal registration scope and status of the DCCI laws at next meeting, 20 Feb '14</p> <p>DG to provide an update on the initiative at the next chapter meeting 20 Feb '14.</p> <p>RL to amend signatures prior to 31 Dec '13. New bank account to be set up 31 Jan '14</p> <p>DG to update members regarding progress 20th Feb '14</p>



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3	<p>SAPC Board Election Mike Simpson (MS) called for an election of the board members for 2014.</p> <p><i>A vote was called to all attending members to elect the SAPC Chapter board for 2014. The members voted unanimously to re-elect the current board.</i></p> <p><i>Therald Martin - Chairman</i> <i>Manoj Raghavan - Vice Chairman</i> <i>Mike Simpson - Secretary</i> <i>Rick LeMonnier - Treasurer</i></p> <p><i>TM confirmed he would send the official statement regarding re-election of the offices to IADC HQ.</i></p>	<p><i>For Information</i></p> <p>TM to inform IADC HQ by 28 Nov '14</p>
4	<p>SAPC Financial Status Current financial status provided by Rick LeMonnier (RL) - Treasurer</p> <p><i>RL provided the current bank account balances.</i></p>	<p><i>For Information</i></p>
5	<p>SAPC Membership Renewal Status Penny LeBaron (PL) presented the status of the 2014 Membership Applications</p> <p><i>As of November 27, thirty six (36) companies have sent in their renewals and fifteen (15) members where paid in full. It was agreed by the members that a cut-off period of thirty-one days (up to January 31, 2014) will be extended to the members of 2013 before their listing will be removed from the Membership Directory on the www.sapc-iadc.org website.</i></p>	<p><i>For Information</i></p>
6	<p>SAPC Website Addition - Forum Board Penny LeBaron (PL) presented the proposal for the addition of a Forum Board to the www.sapc-iadc.org website.</p> <p><i>PL demonstrated the log in procedures and function capabilities of the proposed Forum Board which would function as a "Members Only" discussion board to complement the Discussion Group activities. The cost for the additional forum board will be a one-off 12,000 AED. Members voted and approved the construction of the forum board.</i></p> <p><i>It was recommended that Guidelines be established and posted for forum board users.</i></p>	<p>PL to implement construction, Forum Board to go live 16th Jan 2014.</p> <p>Board to approve guidelines before 15th Jan 2014.</p>
7	<p>SAPC Bylaws Review Manoj Raghavan (MR) reviewed existing bylaws with attending members</p> <p><i>At the August 22 meeting members where encouraged to submit their recommended changes to the existing bylaws. No recommendations had be received prior to the meeting. MR reviewed all the recommend revisions, suggestions where tabled and members provided their feedback in order to proceed with the amendments.</i></p>	<p>Board to approve all amendments prior to 31 Dec '14.</p>
POST MEETING	<p><i>The Bylaws have been amended and approved, the new bylaws can be downloaded from our website (www.sapc-iadc.org)</i></p>	<p><i>For Information</i></p>



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<p>8</p>	<p>SAPC Charity Coordinator Election Election conducted by Therald Martin (TM) - Chairman</p> <p><i>At the August 22 meeting members were asked to provide their nominations for the role for Charity Coordinator. Post Meeting Mogens Thyssen (MT) put his name forward for this position. TM asked for a members vote to elect Mogens Thyssen. Members voted and Mogen Thyssen was unanimously elected for the role of Charity Coordinator.</i></p> <p><i>MT was given the responsibility to review and present recommendations regarding charities to be supported by SAPC.</i></p> <p><i>Members discussed the relevance of establishing a Charity Committee to assist MT with our charity efforts. It was agreed that a committee would be established in order to assist with charitable activities in all SAPC regions.</i></p>	<p>For Information</p> <p>MT to present charity support options at the next meeting 20 Feb '14</p> <p>MT to have committee established by Q1 2014.</p>
<p>9</p>	<p>SAPC Discussion Group - Competency & Local Content Manoj Raghavan (Group Leader) updated members the discussion group activity.</p> <p><i>Manoj confirmed that a subcommittee was now in place and they would be having their first Discussion Group Meeting on December 5th at the Montgomerie Golf Course.</i></p>	<p>MR to provide update at 20 Feb '14 meeting.</p>
<p>10</p>	<p>IADC Well Control Training Therald Martin (TM) updated the members of the official notification from IADC Houston</p> <p><i>TM reviewed the letter dated 12 Nov '13 from Mr. Mark Denkowski, VP, Accreditation and Credentialing Division of IADC Houston. Mr. Denkowski's letter outlined the official stance of the IADC regarding the training of individuals where sanctions are imposed by the US. A copy of this letter will be posted on the www.sapc-iadc.org website.</i></p> <p><i>TM encouraged members to write to Dave Geer, cc SAPC Chairman & Secretary, regarding any specific examples/situations they have that they would like presented to IADC HQ.</i></p>	<p>For Reference</p> <p>For Information</p>
<p>11</p>	<p>SAPC Closing Comments Closing comments provided by Therald Martin (TM)</p> <p><i>TM acknowledged Steen Gudmann of Maersk Oil Qatar as the first Operator to attend an SAPC meeting. Mr. Gudmann was thanked for his participation in the meeting.</i></p> <p><i>TM confirmed that the golf committee would be having a meeting regarding the 2014 tournament within the next 45 days. TM encouraged members to join the golf committee and offer support. TM also requested members to send in their ideas regarding gifts/prizes for the tournament.</i></p> <p><i>TM discussed the issue of "Associate Members" to the SAPC, which would set up a classification for Voting vs. Non-Voting Members. This issue will be tabled further in 2014.</i></p>	<p>None</p> <p>Golf Committee to meet before 15 Jan '14.</p> <p>Ongoing in 2014 discussions.</p>




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<p>11 cont'd.</p>	<p><i>TM emphasised that we will require to set our three (3) primary chapter initiatives of 2014. 1) Charity, 2) Competency and for the third initiative HSE was suggested.</i></p> <p><i>TM to bring in an HSE Manager to speak (drops, hand injuries, etc) at the February 20th meeting and set up a subcommittee. TM also requested the members to make recommendations regarding guest speakers (HSE Mangers) for the future meetings in 2014.</i></p>	<p><i>Third initiative to be agreed at 20 Feb '14 meeting.</i></p> <p><i>TM to provide Guest Speaker for 20 Feb '14 meeting</i></p>
<p>12</p>	<p>SAPC Meeting Sponsorship Sponsorship forms where provided at the event.</p> <p><i>Ferguson ME's significant contribution to the SAPC meeting was acknowledged and appreciated by the members.</i> <i>Safar Oilfield Services to sponsor the next chapter meeting scheduled for February 20, 2014.</i></p> <p><i>All luncheon sponsors for 2014 where confirmed for the chapter meetings:</i> February 20, 2014 - Rick LeMonnier, Safar Oilfield Services May 22, 2014 - Ian Anderson, Lamprell Energy August 21, 2014 - Chris Reid, Hilong Drill Pipe November 20, 2014 - Therald Martin, Noble International</p>	 <p>Sponsors to send their completed sponsorship applications to info@sapc-iadc.org no later than 15 Jan '14.</p>
<p>13</p>	<p>SAPC Next Meeting</p> <p>Next meeting 20 February 2014, 09:00hrs to 14:00hrs Emirates Golf Club.</p>	<p>MS to send meeting Agenda on or before 2nd February</p>
<p>Meeting Closed</p>		



IADC
10370 Richmond Ave, Suite 760
Houston, TX 77042 USA
Phone: +1 713 292 1945

Date: 12 November 2013

To: IADC-Accredited Training Providers

From: Mark Denkowski, VP, Accreditation and Credentialing Division

A handwritten signature in blue ink, appearing to read "Mark Denkowski".

Re: IADC's position on interactions with sanctioned countries, their citizens, and other sanctioned parties

Having represented oil and gas companies internationally for more than 70 years, IADC has extensive experience with the changing environment and laws regarding international relations and commerce. IADC's position is to respect human rights and to comply with embargoes and other sanctions imposed by the United States and other countries.

Because accreditation and credentialing documents are processed in the US, IADC specifically recognizes and complies with US Government sanctions, which are similar to and, in many respects, more restrictive than those imposed by the European Union (EU) and the United Nations (UN).

IADC intends for all accredited training providers to avoid willful violation of any US sanction applicable to such entities. All IADC-accredited training providers are expected to examine and to periodically monitor the full nature and scope of sanctions imposed by the US, which are listed on the US Treasury website: <http://www.treasury.gov/resource-center/sanctions/Pages/default.aspx>. See the Statement of Prohibition below for details of current sanctions, but be aware that the sanctions may change over time.

As a reference, sanctions recognized by the EU and UN can be found at the following websites:

- EU at <https://www.gov.uk/government/publications/financial-sanctions-consolidated-list-of-targets>
- UN at <http://www.un.org/sc/committees/index.shtml>

If in doubt, please consult with counsel specializing in such sanctions.

Statement of Prohibition

The US Government currently imposes comprehensive sanctions on **Cuba, Iran, Sudan, and Syria**; therefore, IADC and its accredited training providers are restricted from conducting transactions with businesses operating or incorporated in these countries or individuals normally resident in these countries.

IADC expects its accredited training providers to make all reasonable efforts to avoid any interaction with countries, groups, and individuals subject to sanctions or embargoes imposed by the US Government. Although compliance with this policy is difficult to monitor, IADC specifically prohibits Cuban, Iranian, Sudanese, or Syrian nationals who are normally resident in any of those countries from attending WellCAP, Rig Pass, or any other IADC-accredited course.



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A number of other countries, individuals, and groups are subject to sanctions imposed by the US and other Governments (e.g., North Korea and Libya); therefore, routine monitoring of the sanctions is necessary for assuring that the training provider is aware of and adhering to the latest sanctions.

IADC will not accredit companies or training organizations in countries under comprehensive sanction by the US Government (e.g., Cuba, Iran, and Syria). Additionally, IADC prohibits accredited companies and training organizations from delivering training within such sanctioned countries and to residents of such sanctioned countries.

IADC's position specifically includes prohibitions against accreditation or credentialing of the following:

- Any person normally resident in Cuba, Iran, or Syria
- Any person employed by a company incorporated in, or owned by a resident, of Cuba, Iran, or Syria
- Any person employed by a company operating in Cuba, Iran, or Syria
- Any person acting on behalf of (although not employed by) a company incorporated or operating in Cuba, Iran, or Syria (i.e., contractors, third-party consultants)
- Any person employed by or acting on behalf of the Cuban, Iranian, or Syrian government
- Any person included on the US Government's Specially Designated Nationals List or who is employed or acting on behalf of a party designated on that list

Verification of Identity

Training providers should verify each trainee's identity by requiring proof of residence that includes a photo of the trainee, such as a passport or driver's license. Additionally, training providers should incorporate residency questions into candidate trainee applications or enrollment forms. If a candidate trainee's country of residence is in question, IADC expects the training provider to require further evidence of residency.

Examples of Sanctions against Iran

The following general prohibitions, listed by the US Treasury Department's Office of Foreign Assets Control, apply to IADC and its training providers:

- Engaging in any transactions related to goods or services of Iranian origin or goods or services owned or controlled by the government of Iran.
- Performing services or supplying goods or technology that would benefit the Iranian oil industry or the Iranian Government.
- Exporting any goods, technology, or services that are intended for use in or the benefit of Iran.

This list is a summary of relevant sanctions and is not all-inclusive. Similar restrictions apply in the context of Cuba, Syria, Sudan, and potentially additional countries.