



Minutes of Meeting

Date: 20-Feb-14
Location: Emirates Golf Club, Dubai
Start Time: 09:00 hrs
Finish Time: 13:00 Hrs

Next Meeting: 22-May-14
Location: Emirates Golf Club
Start Time: 09:00 hrs
Finish Time: 14:00 hrs

ATTENDEES					
	NAME	COMPANY		NAME	COMPANY
1	Therald Martin	Noble International	18	Neil Howie	Petrostem
2	Manoj Raghavan	KCA Deutag Drilling	19	Keith Leggett	NOV
3	Rick LeMonnier	Safar Oilfield Services	20	Andrew Hesketh	Randstad
4	Mike Simpson	Cansco Well Control	21	Megan Murphy	Randstad
5	Bill Crighton	Cameron	22	Ray Sheran	Downhole Solutions
6	Rory Gunn	Noble International	23	Gerry Dunlop	Rental Solutions
7	David Wheeler	Vallourec	24	Gerry Kehoe	Tidewater
8	Gary Castell	Nabors	25	Ameer Saib	Drilling Systems
9	Jorge Rojas	Helmerich & Payne	26	Mervyn Everett	Hilong Drill Pipe
10	Rickey Heggar	Cameron	27	David Ogilvie	Hilong Drill Pipe
11	Glenn Brown	NOV Grant Prideco	28	Yogesh Mohite	Cameron
12	Tony Clements	Woodhouse Int.	29	Penny LeBaron	Cansco Well Control
13	Chris Collins	Energy Services Int. (ESI)	30	Hans Flikkema	Maersk Oil Qatar
14	Neil Verweij	Energy Services Int. (ESI)	31	Dalia Kabrile	GE Oil & Gas
15	Simon Wickes	Reel Group	32	Bobby Stevens	SSI
16	George Byers	Reel Group	33	Ravi Badri	SSI
17	Gary Mackintosh	Noble Drilling	34	Steven Sparks	Helmerich & Payne

MEETING SPONSORED BY:



AGENDA ITEM	MINUTE	ACTION
1	<p>Opening Meeting opened by Therald Martin (TM) - Chairman <i>TM welcomed the members and special guest speakers for the day and thanked all attendees for their participation.</i></p> <p><i>TM updated members regarding his discussions with IADC Houston and how the chapter requires their support. TM announced the new IADC logo scheduled to launch in early March 2014.</i></p>	None
2	<p>SAPC Review of the Meeting Minutes from November 27, 2013 Mike Simpson (MS) presented the minutes from the meeting held on November 27, 2013 to identify any items remaining open. Items remaining open include: <i>At the August 22nd meeting, Dave Geer (DG) updated the Members on the IADC KSA Project (workforce competency). This project was scheduled for launch by the end of September 2013 and aims to be the leading industry resource for Member's Competency objectives.</i></p> <p><i>Rick LeMonnier (RL) to revise the signing authority on the bank account and review new banking options to reduce fees currently paid in service charges.</i></p>	<p>DG to provide an update on the initiative at the next chapter meeting 22 May '14.</p> <p>RL to amend signatures prior to 31 Mar '14. New bank account to be set up 31 Mar '14</p>



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3	<p>SAPC 2014 Membership Renewals Penny LeBaron (PL) reviewed the current status of membership applications and the outstanding payments. <i>As of February 20, 2014, 93 membership applications had been received, 25 invoices were still pending payment. Members were reminded that their membership must be paid in full prior to participating in the Golf Tournament.</i></p>	For Information
4	<p>SAPC Financial Status Current financial status provided by Rick LeMonnier (RL) - Treasurer <i>RL provided the current bank account balances and discussed concerns regarding anti-laundering laws and their implications on SAPC setting up a new bank account.</i></p>	For Information
5	<p>SAPC Charity Committee Mogens Thyssen (MT) was unable to attend the meeting and review the current status, this discussion will be rescheduled for the May 22 meeting. <i>TM reminded attendees that the charity committee still requires volunteers for all the chapter regions (Qatar, Oman, UAE, Yemen & Iraq) and urged members to encourage their staff to get involved.</i> <i>TM outlined the intention that Chapter's charitable activities are to be funded primarily by Chapter charity fundraising efforts.</i></p>	<p>MT to review Charity Committee status 22 May '14. For Information</p>
6	<p>SAPC Golf Tournament Neil Howie (NH) and Gary Mackintosh (GM) reviewed the status of the upcoming golf tournament. <i>128 teams have been registered for the event (registration is now full). The event organization is now complete, and once again BMW has come on board as the hole-in-one sponsor. Approximately 3,000,000 AED has been invoiced for the event.</i> <i>The Golf Committee stated that tournament funding shall be fully covered by sponsorship fees.</i></p>	SAPC IADC Golf Tournament held 19-20 Mar '14
7	<p>SAPC Forum Board PL reviewed the new forum board available on the www.sapc-iadc.org website. <i>Construction on the site is now completed and the Competency & Local Content board has been set up. The Board is to agree on the "Forum Board Rules of Usage", once completed information will be made available to members regarding signing up and usage.</i></p>	<p>PL to send out guidelines 1 Apr '14</p>
8	<p>Guest Speaker - Hans Flikkema, Maersk Oil <i>Hans Flikkema shared with members the Maersk Oil "Control of Work" method and their findings regarding an incident which took place in Qatar (PTW not in place during rig down of wire line unit). This valuable lessons learned presentation and follow up Q&A session was very well received by the members.</i></p>	For Information



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9	<p>SAPC Work Group - Competency & Local Content (CLC) Manoj Raghavan (CLC Work Group Leader) updated members on the CLC Work Group activity.</p> <p><i>MR reviewed the status of the CLC Work Group which held it's initial meeting on December 5, 2013 and follow up meeting on February 6, 2014. The CLC Work Group has focused on the challenge of Local Content (National Labour Quota) across the SAPC region.</i></p> <p><i>The CLC Work Group is currently awaiting a draft of the IADC KSA standards being developed by IADC Houston.</i></p> <p><i>The next CLC Work Group meeting is scheduled for April 24, 2014 and the Work Group will be inviting service companies to attend in an effort to gain insight into competency and local content requirements, and to share lessons learned. For more information on the upcoming CLC Work Group meeting please contact Manoj Raghavan at vicechairman@sapc-iadc.org.</i></p>	<p><i>MR to provide an update at 22 May '14 meeting.</i></p> <p><i>Next CLC Work Group meeting scheduled for 24 Apr '14</i></p>
10	<p>IADC KSA Project</p> <p><i>Dave Geer was unable to attend this meeting, the IADC KSA standards will be reviewed at the May 22, 2014 chapter meeting.</i></p>	<p><i>DG to review at 22 May '14 meeting.</i></p>
11	<p>SAPC 2014 Initiatives</p> <p><i>TM reviewed the chapter initiatives for 2014; HSE, Competency and Charity.</i></p> <p><i>TM highlighted the important role that charity must play for the chapter to gain exposure in the region. Charity will allow SAPC to get the chapter's name out in the region, help expand the memberships and carry the message to the operators that SAPC encourages their participation in our chapter.</i></p> <p><i>TM acknowledged the efforts of the Chapter's Competency & Local Content Work Group. The Work Group consists of a highly competent group of leaders in the community/industry putting their time into the issues we are facing in this region.</i></p> <p><i>TM recognised the valuable contribution of the Guest Speakers, and the importance of having Operators such as Hans Flikkema from Maersk Oil providing their observations on the issue of Competency.</i></p>	<p><i>For Information</i></p>
12	<p>Guest Speaker - Rory Gunn, Noble</p> <p><i>Rory Gunn, the HSE Manager from Noble presented their findings on the subject of dropped objects.</i></p> <p><i>Issues discussed after the presentation included the hazards of equipment that is being sent out which is not appropriately packaged. HSE dangers were highlighted from both Noble and the service (Tidewater) perspective.</i></p>	<p><i>For Information</i></p>



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<p>13</p>	<p>SAPC Closing Comments Closing comments provided by Therald Martin (TM)</p> <p><i>Therald Martin formally stepped down as Chairman of the SAPC due to his transfer to the USA. Manoj Raghavan (Vice Chairman) will act as temporary Chairman until a new Chairman is elected.</i></p> <p><i>TM has requested that suggestions for the new Chairman be sent to the Board for their review.</i></p> <p><i>TM acknowledged the success of the initiative of the guest speakers format, and again thanked the speakers for their participation. Guest speakers for the May 22, 2014 meeting to be determined. Please contact a board member if you would like to recommend a guest speaker. Please note, all presentations must be reviewed in their entirety by the board prior to acceptance. Presentations must focus on the issues of Competency or HSE (our chapter initiatives). Presentations deemed as "Sales pitches" will not be accepted.</i></p> <p>The members of the SAPC - IADC recognise and appreciate Therald Martin's significant contribution to the current success of the Chapter. Theralds leadership and insight has enabled the SAPC become a leading example of the IADC Chapter initiative. The SAPC wishes Therald well in his new position, and commits to continuing its good work.</p>	<p>MR to act at Chairman effective 1 May '14.</p> <p>All Members to send their recommendations for Chairman to the Board prior to 1 May '14</p> <p>All Members please provide your recommendations for Guest Speakers prior to 1 Apr 14.</p> <p>Information</p>
<p>14</p>	<p>SAPC Meeting Sponsorship Meeting sponsorships for the 2014 chapter meetings have been filled.</p> <p><i>Safar Oilfield Services' significant contribution to the SAPC meeting was acknowledged and appreciated by the members. Lamprell to sponsor the next chapter meeting scheduled for May 22, 2014.</i></p>	
<p>15</p>	<p>SAPC Next Meeting</p> <p>Next meeting 22 May 2014, 09:00hrs to 14:00hrs</p> <p>Please note: we request that you RSVP for the May 22 meeting at your earliest convenience. Due to the number of attendees at the February 20th meeting we are currently reviewing other venue options.</p>	<p>MS to send meeting Agenda on or before 2 May '14.</p> <p>All Members please RSVP as soon as possible.</p>
<p style="text-align: center;">Meeting Closed</p>		