



Minutes of Meeting

Date: 22-May-14
Location: The Address, Montgomerie Golf Course
Start Time: 09:00 hrs
Finish Time: 14:00 Hrs

Next Meeting: 21-Aug-14
Location: The Address, Montgomerie Golf Course
Start Time: 09:00 hrs
Finish Time: 14:00 hrs

ATTENDEES					
	NAME	COMPANY		NAME	COMPANY
1	Manoj Raghavan	KCA Deutag Drilling	26	David Knox	Sigma Engineering
2	Mike Simpson	Cansco Well Control	27	Merv Everett	Hilong
3	Penny LeBaron	Cansco Well Control	28	Alan Green	Petrasco
4	Dave Geer	IADC	29	Glen Emslie	Weir SPM
5	Roddie Mackenzie	Transocean	30	Christopher Collins	Energy Services Intl.
6	Ian Anderson	Lamprell	31	Zack Peters	Energy Services Intl.
7	Hani El Kurd	Lamprell	32	Jazminne Borromeo	Energy Services Intl.
8	Leon Bickerstaffe	OES	33	Neil Verweij	Energy Services Intl.
9	Ameer Saib	Drilling Systems	34	Simon Wickes	Reel Group
10	Yogesh Mohite	Cameron	35	Raimund Bumblaudas	Uniflex LLC
11	Tim Wheeler	TWI / Safar	36	Greg Thorne	JCMT
12	Glenn Brown	NOV Grant Prideco	37	Zane Cunningham	JCMT Oil & Gas
13	Shams Rehman	Saxon - Schlumberger	38	Kevin Neihaus	Energy Services Intl.
14	Mark Hannigan	ESI Energy Services Int.	39	Alasdair McLaren	Energy Services Intl.
15	Robert Tinkhof	Shell	40	Amanda Brown	Energy Services Intl.
16	Joe Edwards	Forum	41	Joe Lavery	Atwood Oceanics
17	Gary Castell	Nabors	42	Marlon Atreides	Randstad MENA
18	Mogens Thyssen	Ferguson Middle East	43	Dave Formas	Ensco
19	Paul Heijsman	Enermech	44	Ruby Garcia	WWPS
20	Billy Mitchell	Weatherford	45	Don Minten	WWPS
21	Roger Hodgson	Weatherford Drilling Intl.	46	Don Plummer	HGA
22	Johnny Aldridge	Woodhouse International	47	Cass Hunt	HGA
23	Barry Low	Daly Fluid Technologies	48	Amanda Duncan	OES
24	Jon Keen	Sigma Eng. Works	49	David Wheeler	Vallourec
25	Nelson Mackie	Lamprell	50	Bilal Marssa	Valcon

MEETING SPONSORED BY:



AGENDA ITEM	MINUTE	ACTION
1	<p>Opening Meeting opened by Manoj Raghavan (MR) - Vice Chairman</p> <p><i>MR welcomed the members and special guest speakers for the day and thanked all attendees for their participation.</i></p> <p><i>MR highlighted the safety assembly points for the new venue.</i></p>	None



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2	<p>SAPC Review of the Meeting Minutes from February 20, 2014 Mike Simpson (MS) discussed the minutes from the meeting held on February 20, 2014. MS reminded members of the website address: www.sapc-iadc.org and encouraged members to visit the site and review the previous meeting notes prior to attending future meetings. Access link from IADC main website to the Chapter website to be re-instated. Currently the only item remaining open is:</p> <p><i>Rick LeMonnier (RL) to revise the signing authority on the bank account and review new banking options to reduce fees currently paid in service charges.</i></p>	<p>DG to follow up with IADC main to re-establish link to SAPC Chapter Website. 30th June '14</p> <p>RL to amend signatures ASAP. New bank account on hold pending setting up chapter as a legal association.</p>
3	<p>SAPC New Chairman Election MS reviewed the requirements for a Chapter Chairman and asked members to send their nominations to info@sapc-iadc.org prior to the end of June 2014.</p>	<p>Members to send in Nominations for Chairman, 30th June '14.</p>
4	<p>SAPC Golf Tournament 2014 - Event Update Gary Macintosh was unable to attend the meeting, This item will be carried forward to the August 21, 2014 meeting.</p>	<p>GM to provide overview of the 2014 SAPC IADC Golf Tournament 21st Aug '14</p>
5	<p>SAPC Chapter Legal Status MR provided an update regarding the current status for registering the SAPC Chapter as a legal Association. Chapter is proceeding with the registration at this time and an update will be provided at the next meeting. <i>Due to all the financial goals currently outlined for the chapter (Charity, Golf Tournament, Insurance, Banking, etc) the board will be striving to conclude this issue as soon as possible.</i></p>	<p>MR to review Chapter Registration status 21st Aug '14.</p> <p>MR will provide initial information to the Board Members by 02nd Jun '14.</p>
6	<p>SAPC Charity Committee Mogens Thyssen reviewed the current charity options with the members and provided an update on the current committee members.</p> <p><i>It was requested for people to participate in the charity committee or submit the names of people from their organizations who may be interested in participating in the committee. It was recommended that the committee conduct a meeting outside of the chapter meeting to discuss and agree Charity objectives, fund raising, and any other outstanding issues and move forward.</i></p>	<p>MT to update members on the committee status and progress 21st Aug '14.</p>
7	<p>IADC KSA Project Dave Geer (DG) reviewed the current status of the KSA (Knowledge, Skills & Abilities) Project currently under development with IADC Houston.</p> <p><i>The project (which is running slightly behind schedule as it is being completely implemented on a volunteer basis) is scheduled for completion on July 1, 2014. DG outlined how the system will be an industry game changer for competency with 80 job roles having been defined so far. It is anticipated that this resource will be provided to members free of cost.</i></p>	<p>DG to update members on the system 21st Aug '14.</p>



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8	<p>WCI - Communications</p> <p><i>During the course of the conversation regarding competencies and the new KSA Project, members voiced their interest regarding the work currently being conducted by the WCI (Well Control Institute) and the progress being made by the committee to establish an international standard of training in well control. The members have requested DG from IADC to arrange for Mr. Cason Swindle (Executive Director of WCI) to visit our region for a day and present an overview of the institutes progress-to-date at the next chapter meeting.</i></p>	<p>DG to confirm the attendance of Cason Swindle for the 21st Aug '14 SAPC Chapter meeting.</p>
9	<p>IADC Houston - Current Issues</p> <p>DG reviewed upcoming events for IADC Houston and provided his recommendations regarding how they can benefit the SAPC chapter.</p> <p><i>DG informed members that the committee responsible for the Critical Issues Conference would be meeting the first week of June. DG Highlighted the fact that there is no HSE conference currently available in the Middle East (HSE is lumped into the Critical Issue Conference). Due to our chapter focus DG asked members for their feedback about adding a stronger emphasis on HSE to the Critical Issues Conference in Dubai this December, or if the region would benefit more from a stand-alone HSE conference?</i></p> <p><i>DG Requested that the SAPC Chapter consider setting up an HSE Committee. IADC Houston will be setting up a top tier HSE Committee that is designed to assist with Chapter Committees (expected to be a web-based forum)</i></p>	<p>DG to provide overview of the Critical Issues Meeting regarding the December conference in Dubai, 21st Aug '14.</p> <p>MR to review this recommendation with Chapter Members 21st Aug '14.</p>
10	<p>Guest Speaker - Rob Tinkhof, Shell</p> <p><i>Rob Tinkhof from Shell presented on the Shell Wells Process Safety Program. The presentation was very well received, MR thanked Rob on behalf of the Chapter, and emphasised the importance of having Operators participate in the Chapter.</i></p>	<p>For Information</p>
11	<p>SAPC Work Group - Competency & Local Content</p> <p><i>MR updated members on the current progress on the Competency and Local Content Work Group. The Work Group is looking forward to the launch of the KSA project, refer item 7 above, as it will be incorporated in the Groups further efforts. Members are encouraged to view more details of the Work Group efforts on the Chapter website.</i></p>	<p>For Information</p>
12	<p>Guest Speaker - Mark Hannigan, Energy Services International</p> <p><i>Mark Hannigan from Energy Services International presented on Competency Assurance via Tacit Knowledge Capture. The presentation was very well received, the audience clearly related to the key messages, MR thanked Mark on behalf of the Chapter.</i></p>	<p>For Information</p>



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13	<p>Guest Speaker - Ian Anderson, Lamprell</p> <p><i>Ian Anderson from Lamprell provided a presentation on "The Lamprell 116E Program". A very informative presentation that clearly demonstrated the capability of the industry to challenge the seemingly impossible, and succeed. MR thanked Ian on behalf of the Chapter.</i></p>	For Information
14	<p>SAPC Closing Comments Closing comments provided by Manoj Raghavan (MR)</p> <p><i>MR thanked everyone for attending the meeting. A show of hands revealed roughly half were attending for the first time.</i></p> <p><i>MR asked those in attendance for their feedback regarding the meeting and if they would make any recommendations. Attendees were in agreement that the meeting and the presentations did provide value and the following feedback was received:</i></p> <ol style="list-style-type: none"> <i>1. Start each meeting with a "State of the Industry" overview/perspective.</i> <i>2. Plan an evening event for an opportunity for members to network.</i> <i>3. Members requested that the presentations from the meeting be made available on the www.sapc-iadc.org website.</i> <p><i>These suggestions and others to be sent to PLB post meeting and shall be considered for the next meeting agenda.</i></p> <p><i>A final special "Thanks" was extended to all our Guest Speakers and their important contributions to the meeting.</i></p>	For Information Please email any further recommendations to Penny LeBaron at info@sapc-iadc.org .
15	<p>SAPC Meeting Sponsorship Meeting sponsorships for the 2014 chapter meetings have been filled.</p> <p><i>Lamprell's significant contribution to the SAPC meeting was acknowledged and appreciated by the members. Hilong to sponsor the next chapter meeting scheduled for August 21, 2014.</i></p>	
16	<p>SAPC Next Meeting</p> <p>Next meeting 21 August 2014, 09:00hrs to 14:00hrs</p> <p>Please note: The Meeting will be taking place at The Address, Montgomerie Golf Course.</p>	<p>PL to send meeting Agenda on or before 2nd Aug '14.</p> <p>All Members please RSVP as soon as possible.</p>
Meeting Closed		